

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting September 11, 2018

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance and a moment of silence for all the victims of the 911 tragedy.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2017
- Published in the Howell Times on December 23, 2017
- Filed written notice with the Township Clerk on December 14, 2017
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, and Acampora all in attendance. Commissioner Stalling was not in attendance.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 13, 2018 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. He then read the minutes from the regular business meeting on August 14, 2018.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
gregory scarlato	\$ 20.14
access health	\$ 360.00
van winckle	\$ 318.08
american and supply	\$ 256.00
csm	\$ 2,906.00
csm	\$ 2,048.00
ej schusters	\$ 950.00
verizon	\$ 190.05
brick utilities	\$ 7,781.40
cit	\$ 97.00
net link web services	\$ 199.00
william gotto	\$ 143.90
foremost	\$ 653.28
optimum	\$ 168.55
nj american water	\$ 3,480.64
taylor oil	\$ 880.54
liberty mutual	\$ 3,058.69
micheal acampora	\$ 20.00
Totals	\$,531.27

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Bailey – Yes

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Sent

Recommendation letter for Defender Emergency Services sent to Millstone B of FC
Letter to Eric Anderson at Valic allow him to release all the Board's LOSAP information to Robert Elliot, the Board's new auditor.

Received

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Sendzik & Sendzik – Contract for the purchase of new SCBA equipment
Letter from the State District of Fire Commissioners on the passing of President Potts

COMMITTEES

Executive Board

Meeting attended by Commissioner Bommer - progress.
Joint Board meeting held on 9/6/18 and attended by Commissioner Bailer and Acampora - progress.
Next Executive board meeting will be held on 9/27/18.
Next Joint Board will be held on 12/6/18.

Chief's Report

All reports were turned in by Assistant Chief Gotto.

Assistant Chief Gotto discussed the SOGs that were submitted to the Board for review pertaining to the administration of NARCAN. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to approve the NARCAN SOGs as submitted. Motion passed unanimously by the Board. Chairman Scarlato stated that he would contact Peggy Doyle at Howell Township in order to obtain a letter from the town stating that the fire company will be under the supervision of the towns Medical Director pertaining to training and administration of the NARCAN product. We will not be able to move forward with program until the letter is obtained and proper training has been administered.

The new SCBAs have been ordered. Several lettering designs were discussed for the bottles and packs. It was determined that the bottles will have the company patch under a clear coat finish and the pack number will be placed on the band of the pack that holds the bottle.

Firefighters Smigelsky and Major's equipment have been received in full.
A pulse Ox meter was not ordered, as a new one was located in the medical closet.

Pump operations class requested via All Hands is no longer needed, as members have been able to register for the pump ops classes being provided at the Monmouth County Fire Academy.

Assistant Chief Gotto requested permission to bring the following vehicles to Wildwood: 467, 487, and 488. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to the allow vehicles 467, 487, and 488 to be taken to Wildwood. The motion passed unanimously by the Board.

Chief Engineer

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Chief Engineer Gilsean spoke with Chairman Scarlato and stated that he would not be in attendance at tonight's meeting. All open issues were discussed by them.

Chairman Scarlato stated that Ladder 490 is going to be sent to Fire and Safety Services on 10/22/18 for annual maintenance and UL testing on the ladder. While at Fire and Safety, they will perform a full inspection of the apparatus and inform the Board of any items that need to be addressed.

The incident command box in vehicle 487 has been removed. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to dispose of the outdated incident command box. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to have vehicle 466 serviced for an oil change and tire rotation at Pine Belt Chevy. Motion passed unanimously by the Board.

The fluids in vehicles 487, 488, and 467 have been changed.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailer to let fire fighters take vehicle 488 to MA for the NJ Natural Gas training. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to have 4 new tires installed on vehicle 466. Motion passed unanimously by the Board.

Purchaser

Commissioner Bailey stated that the hand tools (\$850) and the search/rescue bag (\$650) that were approved for purchase at the previous month's meeting will look to be purchased in Wildwood.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase one (1) Vent saw, one (1) K-12 saw, and saw blades and bracket mounts. These items were included in the 2018. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase personal protect gear for the fire fighters in Wildwood. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase six (6) packs (containing 2 NARCAN does in each pack) at a cost of \$75 per pack, for a total of \$450. Motion passed unanimously by the Board.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase 2 mobile hot spots for vehicles 466 and 467, thus eliminating the need for the wireless cards in these vehicles. Motion passed unanimously by the Board.

The portable radio for 467 has been completely reprogrammed. All other portable radios will be cloned from 467's radio.

Defibrillator pads have been ordered.

James Gaul will be reimbursed by the Board of Fire Commissioners for all expenses associated with the Fire Prevention open house on 10/10/18.

Chairman Scarlato stated that the gas pumps behind the firehouse need to be serviced, as they are leaking and need to be cleaned.

Chairman Scarlato stated all 2018 budget items have either been purchased or requested to be purchase by the line officers.

OLD BUSINESS:

Clerk Acampora addressed the Network Back quote that was provided by Assistant Chief Gotto at the last meeting. As listed on the quote, there is a \$350 monthly maintenance fee to go along with the installation fee. Assistant Chief Gotto stated that he will look into this and get back to us.

NEW BUSINESS: NOE

GOOD AND WELFARE: Clerk Acampora stated that the president of the State Fire Districts, Roger Potts, passed away last week, as well as the Vice President of the State Fireman's Relief Association.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: Chairman Scarlato stated that Treasurer Stalling will be transferring \$15,000 to cover the quarterly payroll.

TREASURER'S REPORT: Commissioner Bommer reported the following balances for the for the Board's accounts:

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

CHECKING ACCOUNT

OPENING BALANCE	\$ 20,662.61
INTEREST	\$ 2.49
TRANSFER	<u>\$ 30,000.00</u>
SUB-TOTAL	\$ 50,665.10

NJ – PERS TEPS Payment

	\$
BILLS PAID	<u>\$ 23,531.27</u>
CLOSING BALANCE	\$ 27,133.83

SAVINGS ACCOUNT

OPENING BALANCE	\$2,050,087.65
DEPOSIT	\$
INTEREST	<u>\$ 916.64</u>
SUB-TOTAL	\$2,051,004.29
TRANSFER TO PAYROLL	\$ 15,000.00
TRANSFER TO CHECKING	<u>\$ 30,000.00</u>
CLOSING BALANCE	\$2,006,004.29

PAYROLL ACCOUNT

OPENING BALANCE	\$ 8,639.52
TRANSFER	\$ 15,000.00
INTEREST	<u>\$ 6.49</u>
SUB-TOTAL	\$ 23,646.01

PAYROLL	\$
FEES	\$
FEES	<u>\$</u>
CLOSING BALANCE	\$ 23,646.01

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There was with six (6) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

The meeting closed at 21:15 hours.

Respectfully submitted:



Michael L. Acampora
Clerk